

Section 10-1.1:1 Purpose of Policy Stated; Definitions; Free standing event; Steering committee responsible for planning. — A. The purpose of this policy is to establish procedures for ceremonies associated with the groundbreaking, opening, re-opening, or renaming of any buildings of Suffolk Public Schools.

B. The following terms are used to identify the various kinds of ceremonies associated with the groundbreaking, opening, or re-opening of building facilities of Suffolk Public Schools:

Dedication – a special event held to celebrate the completion of a new facility. This ceremony may or may not include a ribbon-cutting.

Groundbreaking – a special event held in conjunction with the beginning of construction of a major school facility.

Rededication – a special event held to celebrate the completion of a major facility renovation or expansion. Depending on the timing of the event, this ceremony may or may not include a ribbon-cutting.

Renaming – a special event held to celebrate the assignment of a new name to an existing facility. A renaming does not normally include a ribbon-cutting.

Ribbon-Cutting – a special event held in association with the opening of a new or renovated facility (normally, in close proximity to the actual opening date of the facility for operations). A ribbon-cutting may be a part of a dedication or rededication ceremony, or it may be held as a stand-alone event in place of a dedication or rededication ceremony.

C. The ceremony celebrating the dedication of a new building, renamed buildings and rededication of renovated or reconstructed buildings, will be a free-standing event where members of the School Board, members of the Suffolk City Council, other federal, state and local elected officials, school employees, and members of the public will be invited to attend. When scheduling a ceremonial activity, the school superintendent will contact members of the School Board before confirming the date and time for the activity and will only schedule a ceremonial activity on a date and time when a majority of members of the School Board can be in attendance.

D. The school superintendent will appoint a steering committee that will be responsible for planning and organizing all ceremonial activities relative to the dedication of new buildings, renaming of buildings, and rededication of renovated or reconstructed buildings. The School Board will also appoint a member of the School Board to serve on the superintendent's steering committee. Decisions

regarding planning and organizing any ceremonial activity will be determined by majority vote of the steering committee.

Legal Authority — Virginia Code Section 22.1-78.